

Architectural Control Requirements - Architectural Modification Request Form

Date: _____ Phone:(H) _____ © _____

Name: _____

Address: _____

Email: _____

Provide a detailed description of any intended modification, including: color, materials, specific plant species, measurements and if possible include color brochure. In addition, include color samples for paint request. The more information provided will help expedite the request and help to eliminate denials.

A sketch, brochure, or paint sample of all modifications must be included and attached to this form to show specifics and dimensions. Please do not begin any modification projects without prior approval.

I understand the rules governing the proposed modification, agree to abide by the rules set forth by the Architectural Control Committee, and will be solely responsible for the maintenance and/or encroachment this improvement may have on a neighboring private property or on common areas. Responsibility of such includes following any applicable local, state or federal laws, ordinances or mandates and the obtaining of any/all necessary permits pertinent to the requested modification.

Signature: _____ Date: _____

Name: _____ (please print)

For Office/Committee Use Only

Date Received: _____ Received by: _____

Approved: _____ Conditional Approval: _____ Denial: _____

Date: _____ By: _____

Inspection completed on (date): _____ By: _____